Agenda for TSC / WG Co-Chairs call of Monday April 9th, 1:30 PM PDT

*Notes by Frank Forsgren*

1. Welcome, Roll Call, and Agenda Review – Julie and Frank

*Attendance*

*Frank Forsgren*

*Julie Simpson*

*Bob Kotchenruther*

*Tim Allen*

*Jason Walker*

*Gordon Pierce*

*Mike Sonenberg*

*Tina Suarez-Murias*

*Emma Ruppell*

*Mark Jones*

*Amanda Brimmer*

*Josh Hall*

*Jay Baker*

*Mike Barna*

*Kevin Briggs*

*Darla Potter*

*Mary Uhl*

*Theresa Alexander*

*Pat Brewer*

2) Outcomes from April 4th Board call – Frank, Julie, Tom:

 [Regional Haze Principles of Engagement](https://www.wrapair2.org/pdf/RH%20principles%20ofengagement_WRAP_Board_final_adopted_April4_2018.pdf) (adopted April 4, 2018)

 2018-19 Workplan (adopted April 4, 2018) ([PDF](https://www.wrapair2.org/pdf/2018-2019%20WRAP%20Workplan%20-%20Board%20approved%20April_4_2018.pdf))

 status of Co-Chairs and membership across the WGs and TSC

*Julie reviewed the Principles of Engagement document adopted by the Board April 4th. Frank reviewed the Workplan, which was also adopted by the Board on the 4th. Reviewed the membership roster for the TSC and Work Group Co-Chairs, noting the absence of local representatives on the TSC. The TSC co-chairs and WRAP staff will work to remedy this situation.*

3) prep for April 24-26 meetings – Tom and all

* April 26th morning meeting (<https://www.wrapair2.org/calendar/attachments/18415/15147/WRAP%20Board%20Meeting%20April26_2018%20draft%20March%202_2018.pdf>) - confirm in-person and remote attendance for each person
* Request WGs’ updates toward status report for Board on April 26th - work accomplished and progress on active projects (OGWG, RTOWG, FSWG in particular, see page 12 of Workplan)
* Regional Haze and Workplan to be discussed in a more summary fashion on April 24th at 230 PM PDT (<http://www.westar.org/Docs/Business%20Meetings/spring18/Spring2018draftagendaversion03162018.pdf>)
* Continuing organization and mission definition of RHPWG Subcommittees, also interaction with other WGs

*Most members indicated they will attend the Business meeting either in person while others will participate remotely. Requested co-chairs from each Work Group prepare 2-3 slides for a 3-5 minute progress report from the co-chairs and submit them to Tom by April 20th. Tom noted the regional haze session on April 24th which is an opportunity for Regional Haze Planning Work Group participation, moving forward to coordinate with other Work Groups, both short and long term. The RHPWG co-chairs should present to the Board how they are organizing the topical subcommittees, how communication between the subcommittees occurs, and how they will track activities.*

4) TSC / WG Co-Chairs’ monthly calls – Julie, Frank, and all

 Confirm regular day of month and time

 Discuss goals of monthly calls

* Review first draft of Monthly Workplan Status Tracking 2018 spreadsheet attached

*Established regular call schedule for TSC/Work Group Co-Chairs call: last Wednesday of the month at 11:30 PT*

5) Confirm next call and deliverables to Frank and Julie before April 24-26 meetings - all